

POLICIES AND PROCEDURES

Subject: Decoration of Graves and Removal of Grave Decorations		
Date Issued: Jan 8, 2020	Supersedes: POLGEN-01	Issued & Approved by: Oak Hill Cemetery Board of Directors

Note- this policy is in place to help protect visitors, landscape workers and to protect the overall beauty of the grounds and its residents.

1. No monument, marker, memorial or other stone, constructed of concrete, composition, artificial stone or similar material shall be placed upon any lot, without the approval of the board.
2. All foundations shall be constructed by the management and charges therefore, shall be payable in advance. Only one monument shall be placed upon any lot and that is to be placed as nearly as possible on the center of the lot.
3. Private fencing, hedges, curbs or stone enclosures are not permitted nor is any private mowing permitted in the cemetery. No rocks, mulch or other ground cover or border material shall be placed upon any lot or around any gravesite.
4. Should any monument or effigy, or object whatever, or any inscription be placed upon any lot which shall be deemed by the board to be or to have become offensive, improper, dangerous, or injurious to the appearance of such lot or of adjacent lots, grounds or to contain a threat of danger to persons in the vicinity of or passing near such lot, the management shall have the right to cause the same to be removed without notice.
5. The Cemetery reserves the right, at all times, to determine what other decorations or ornaments may be placed upon the lots. If they are not approved they can be removed without notice. Flags must be placed in approved containers or on approved flag staffs, except those flags placed by Veterans Organizations. No plants, shrubs or trees shall be planted except by cemetery management.
6. No digging of holes, such as for setting jars, cans or flower pots, is permitted. The use of glass containers of any kind is strictly prohibited. Shepherd's hooks may be used if placed close to the stone. If shepherd's hooks are placed and not used, they will be removed.
7. Bric-a-brac such as toys, shells, stones and articles of similar nature shall not be permitted upon lots, or graves if they pose a threat to employees who weed eat. If they pose a threat they can be removed without notice.
8. Wreaths and such decorations placed on graves after October 1st of each year will be left on until March 1st of the following year when they will be removed. They need to be anchored properly to prevent them from being blown over or lost. Unapproved containers, weathered, non-functioning or unsightly decorations can be removed without notice.

IN THE MEMORIAL PARK SECTIONS

1. All wreaths and artificial flowers placed on graves other than in bronze memorial vases attached to the stone or installed beside a stone can be removed after the season they are representing passes.

IN THE MONUMENT SECTIONS

1. Floral decorations will be removed from graves when they become unsightly or out of season (ie- spring, summer, fall, winter)

IN ALL SECTIONS

Any decorations removed from any lot shall be kept for one week after removal in a convenient location for persons to pick up any such item. If the items are not picked up within that week, management will discard them.

The Cemetery reserves the right to remove, at any time, without notice any tree, shrub or plant, in whole or in part, whether growing on a lot or in the cemetery, when in the opinion of the [board](#), the same or its roots, branches or any other part thereof, is diseased or dangerous, or is injurious or detrimental to any adjacent lot, road or walk, or renders access to any other lot inconvenient or is otherwise objectionable.

Please try to make sure when placing flowers or decorations that they are properly anchored or tied down. If they blow out of their vases or off stones we may try and put them back unless there isn't any anchoring in place. If we can't determine where they came from they will be discarded.

If items are placed on lots, and not attend to regularly by those who placed them, and they become unsightly, they may be discarded without warning. We know this is important to some, but we also must maintain the orderly, clean and safe grounds of the cemetery.

Any items on any of the grounds that pose a threat to weed eaters of being flipped up, or broken causing them to go air born, can be removed without notice to protect the safety of the grounds personnel.